New Client Checklist

- **Sign the Client Agreement**
- **Fill Out the New Client Form**
- **Pay Your Invoice**
- **Provide Credentials**
  Via the File in the Client Portal
  -OR- Share a Last Pass Link
- **Share the Following**
  (Using the Client Portal)
  Logos
  Photos
  Videos
  Existing Marketing Materials
- **Schedule a Kickoff Call!**